

*Unofficial Minutes until Approved*  
**Minutes of Meeting**  
**Clark County Finance Committee**  
**August 20, 2018**  
**Clark County Courthouse**

The Finance meeting was called to order at 1:00 pm by Chuck Rueth.

Finance Members Present: Supervisors Waichulis, Rueth, Hendrickson and Schindler.  
Absent: Supervisor Amacher

The July 16 and July 30, 2018 minutes were not available, no action taken.

The Outstanding Real Estate Balances, Repos Report and State Investment Pool Reports for July, 2018 were presented. Motion by Supervisor Waichulis seconded by Supervisor Schindler to receive and file the reports. Voice vote, all ayes, motion carried.

The monthly report for the Rehab and Living Center was presented. Motion by Supervisor Waichulis seconded by Supervisor Schindler to receive and file the monthly report. Voice vote, all ayes, motion carried.

Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to receive and file the communication tower project report by John Ross. Voice vote, all ayes, motion carried.

Terri presented the 2019 Office of Finance budget. Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to receive and file and send to Executive Committee. Voice vote, all ayes, motion carried.

Terri gave an update on the Munis Enterprise Resource Planning Implementation Project.

Discussion on reclassifications for Office of Finance employees. Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to change the title of the Accountant/Payroll & Benefits Coordinator to Assistant Comptroller and send to Personnel Committee with a recommendation of pay grade F, step 2. Voice vote, all ayes, motion carried. Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to change the current Finance/Payroll Assistant to Finance Associate and send to Personnel Committee with a recommendation of pay Grade K, step 1. Voice vote, all ayes, motion carried.

The committee reviewed the credit card transactions. Motion by Supervisor Hendrickson seconded by Supervisor Schindler to receive and file. Voice vote, all ayes, motion carried.

The committee reviewed the sales tax collection report. Motion by Supervisor Schindler seconded by Supervisor Waichulis to receive and file. Voice vote, all ayes, motion carried.

The next regular meeting is scheduled for September 26, 2018 at 1:00 pm.

Motion by Supervisor Waichulis seconded by Supervisor Hendrickson to adjourn at 2:30 pm. Voice vote, all ayes, motion carried.

Wayne Hendrickson, Acting Secretary