

Clark County Rehabilitation & Living Center Sub-Committee Meeting Minutes

Meeting held Friday, August 23, 2019 at 11:00 AM at the Clark County Rehabilitation & Living Center

Call to Order

Chair Kodl called the meeting of the CCRLC Sub-Committee to order at 11:51 AM.

Roll Call

Members Present: Arlene Kodl, Scott Jalling, Gary Leichtman, Frieda Rollins

Members Absent: Fred Schindler

Others Present: Jane Schmitz, Brandon Heglund, Dominic Haupt, Angela Greschner

Minutes of July 19, 2019

The minutes of the July 19th meeting were approved on a motion made by Scott Jalling, seconded by Gary Leichtman, all yes, motion carried.

Dominic Haupt arrived at 11:53 AM.

Vouchers and Cash Bills

The July vouchers and monthly cash bills were reviewed and approved on a motion by Scott Jalling, seconded by Frieda Rollins, all yes, motion carried.

Building Project:

A. Parking Lots:

Jane Schmitz and Dominic Haupt provided an update on cost overruns on the parking lot renovations due to needing to replace aged utilities under the parking lot. A full cost breakdown will be available for the September committee meeting.

B. Landscaping

Jane Schmitz provided an update in which a demand letter was issued to the Landscaping Contractor to complete services by September 3rd.

Angela Greschner arrived at 12:18 PM

C. West Elevator

Jane Schmitz indicated the West Elevator was ordered and the estimated lead time is currently three months out.

Capital Expenditures - None

Dominic Haupt left at 12:28 PM.

Movement of Population

Angela Greschner reported on the July month end census and a brief update on marketing efforts for the month:

Nursing Home 140; FDD 13; CBRF 8; Total 161

Angela Greschner departed at 12:38 AM

Cash Receipts Report

Brandon Heglund reported the July cash receipts report.

New Hires

Jane Schmitz reported on new hires and position transfers.

Wage Rate Adjustments

none

2018/2019/2020 Budgets

Brandon Heglund provided a breakdown of the data elements used in calculating the 2018 fund balance. An update of the 2019 budget was presented thru July showing the facility on track and receiving the Supplemental Payment for Public Providers in July. The 2020 budget was also presented showing overall small changes in program revenues and correlating expenditures. CCRLCs tax levy request will continue to remain the same as prior year requests while \$400,000 in capital expenditures is slated for additional remodeling in 2020 in which funding will be provided from fund balance contributions.

A motion to approve the 2020 CCRLC budget as presented and forward to the Finance Committee was made by Gary Leichtman, seconded by Scott Jalling, all yes, motion carried.

2020 Private Pay Rate

Brandon Heglund presented the proposed 2020 Private Pay rate as part of the 2020 budget process. Based on prior years trends and local facilities it is recommended the facility implement a \$5.00 per day increase to our Private Pay rate for 2020.

A motion to approve the 2020 Private Pay rate of \$250 for a semi private room and \$265 for a private room was made by Scott Jalling, seconded by Gary Leichtman, all yes, motion carried.

Woodland Enhanced Health Services Commission

Jane Schmitz provided an update on the recent Commission meeting. Through much discussion, the members of the commission had voted to maintain the current reimbursement rate in an effort to stabilize member county budgets for 2020 and potentially future years.

Personnel

Jane Schmitz discussed the topic of a shift differential once again for the dietary services department. It will be on the September agenda for the committee to take action at that time.

Quality Assurance Report

Jane Schmitz presented the Quality Assurance report for July.

Administrator's Report

none

Adjourn

Motion to adjourn at 2:05 PM was made by Frieda Rollins, seconded by Gary Leichtman, all yes, motion carried.

The September meeting of the Clark County Rehabilitation & Living Center Sub-Committee is scheduled for Friday, September 20, 2019 at the Clark County Rehabilitation and Living Center in the classroom beginning at 11:00 AM (or immediately following the conclusion of the Community Service meeting).