

**MINUTES**

**Clark County Land Conservation Committee**

**Monday, August 27<sup>th</sup>, 2018, 9:30 am**

**Clark County Courthouse, Auditorium**

Committee Members Present: Don Koerner, Bryce Luchterhand, Chairman Fritz Garbisch. A quorum of the Committee was present.

Committee Members Absent: Dan Clough, Martin Nigon - FSA

Others Present: Jim Arch – County Conservationist, Shirley Iwanski - Program Assistant.

Fritz G. called the meeting to order at 9:34 a.m.

**1. Farmland Preservation Plan Amendment**

- a. The committee was provided a copy of the new map indicating where the Farmland Preservation Plan will be amended, changes in the Colby area.
- b. Bryce L. made a motion to approve the Farmland Preservation Plan amendment and send to the county board, seconded by Don K. All ayes. Motion carried.

**2. Department Budget**

- a. Jim reviewed the department budget line by line. He noted that if there is a minus before a number on the spreadsheet, it was a revenue.
  - b. Conservation Revenues are from permits. Last year conservation revenue included land rented at Sportsman Lake and drill rental. That is why it is set at \$3,500 revenue for 2019 and last year it was \$44,000.
  - c. Salaries has increased as a result of increasing the program assistant position from 20 to 30 hours per week and step increases.
  - d. Printing/duplicating was decreased. Last year it was \$3,800. Fritz suggested that should remain at \$3,800.
  - e. Office supplies budget decreased to \$1,000 from \$1,500. Fritz suggested it would be best to leave it at \$1,500.
  - f. Mileage – Jim left at \$1,000. Committee suggested that should increase to \$2,000.
  - g. In total, the department is looking for an increase of 9.4%, not including the changed mentioned above. Bryce asked if the new truck was removed, if that would balance the budget. Fritz suggested the fleet is getting old and the oldest truck should be replaced.
  - h. Jim will present the budget to Finance on September 18<sup>th</sup> at 8:30 a.m.
  - i. Don K. made the motion to approve the budget with changes mentioned, seconded by Bryce L. All ayes. Motion carried.
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3. Public Comments – No public comment.
4. Next Meeting Date
  - a. Next committee meeting is scheduled for Wednesday September 19<sup>th</sup> at 9:30 a.m. at the Clark County Courthouse in the auditorium.
5. Adjourn
  - a. Bryce L. made the motion to adjourn the meeting at 10:19 a.m. Seconded by Dan K. All Ayes. Motion carried.

Minutes prepared and submitted to the committee by Shirley Iwanski.