

**MINUTES**  
**Clark County Highway Committee**  
*August 28, 2019, 9:00 A.M.*  
*Neillsville Highway Office*

**Item #1. Call to Order**

Meeting called to order by Wayne Hendrickson at 9:00 A.M.

**Item #2. Roll Call**

Roll call taken. Members Present: Wayne Hendrickson, Al Bower, Jerome Krempasky, Duane Boon, and Noel Olson.

Members Absent: None

Others Present: Brian Duell (Highway Commissioner)

**Item #3. Approve Agenda**

Motion by Olson, second by Bower, to approve the agenda. Motion Carried

Additions or corrections to the agenda: None

**Item #4. Approve Minutes of Previous Meetings – July 30, 2019**

Motion by Krempasky, second by Bower, to approve the minutes as presented. Motion Carried

**Item #5. Public Comment per Clark County Board of Supervisor's Rules**

None

**Item #6. CTH B Ho Chunk Nation Grant Application**

Motion by Olson, second by Bower to submit Highway Improvement Funding Application to Ho Chunk Nation. Motion Carried.

**Item #7. CTH P Railroad Crossing**

Motion by Krempasky, second by Olson, to RFP engineer design consultants for a CTH P railroad crossing improvement. Motion carried.

**Item #8. Bridge and Culvert Aid Criteria**

Committee reviewed draft criteria; committee discussed program issues and made several suggestions for additional criteria, committee will review another draft at a later time.

**Item #9. Functional Classification**

Motion by Olson, second by Krempasky, to approve the Functional Classification Map with request to have CTH H a major collector highway. Motion Carried.

**Item #10. Recruitment, Transfer and/or Hiring of Department Open Positions**

Motion by Krempasky, second by Bower to fill the current vacant operator position located in Owen. Motion Carried.

**Item # 11. Office Sidewalks and Garage Approach**

Motion by Bower, second by Olson to replace the office sidewalk. Motion Carried

**Item #12. 2020 Budget**

**Item #13. Commissioner Report**

- a. Road Report - Reviewed state projects
- b. Shop Report – DSPS Inspection Result
- c. WCHA Report – Upcoming Meetings and Training
- d. Personnel Report – Employee Matters Update
- e. Budget Report – Reviewed 2019 Budget

**Item #14. Audit Payroll and AP Report**

Motion by Krempasky, second by Olson, to accept Payroll and AP Report. Motion Carried.

**Item #15. Set/Confirm Future Meeting Dates**

8/30/2019, RFP Selection meeting at 8:00 a.m. Neillsville Office

9/12/2019, Culvert Inspection meeting at 8:00 a.m. Loyal Garage

9/19/2019, Culvert Inspection meeting 8:00 a.m. Neillsville Office

9/26/2019, Regular Committee meeting, Neillsville Office 9:00 a.m.

**Item #16. Adjourn**

Motion by Olson, second by Bower, to adjourn. Meeting adjourned at 11:15 a.m.

Respectfully Submitted,

Duane Boon, Secretary

Drafted by: DK/BD