

# **Clark County Community Services Board Meeting Minutes**

Meeting held Friday, September 14, 2018 at 10:00 AM at the Clark County Rehabilitation & Living Center.

The meeting was called to order at 10:00 AM by Frieda Rollins.

Present Members: Frieda Rollins, Scott Jalling, Arlene Kodl, Bonnie Matkovich, Diane Mattes, Tony Ring, Fred Schindler, Roy Tyznik

Absent Members: Gary Leichtman

Others Present: Jane Schmitz, Sue Voigt, Joe Meyer, Brandon Heglund

A motion to approve the agenda was made by Tony Ring, seconded by Scott Jalling, all yes, motion carried.

The minutes of the August 17<sup>th</sup> meeting were approved on a motion made by Tony Ring, seconded by Bonnie Matkovich, all yes, motion carried.

The August Community Services vouchers were reviewed and approved on a motion by Roy Tyznik, seconded by Tony Ring, all yes, motion carried.

Diane Mattes arrived at 10:04 AM.

The August ADS vouchers were reviewed and approved on a motion by Tony Ring, seconded by Diane Mattes, all yes, motion carried.

The report of the Rehabilitation & Living Center Sub-Committee meeting of August 17<sup>th</sup> was received and filed.

Sue Voigt reported on the July and August 2018 budgets which continue to meet projections.

Joe Meyer reported on the August 2018 budget which continues to meet projections.

Sue Voigt reported on August inpatient days.

Sue Voigt, Joe Meyer and Jane Schmitz discussed personnel items within their respective departments. None

Sue Voigt, Joe Meyer and Jane Schmitz provided an update on the position reclasses by Department.

Community Services: both positions approved by the Community Services Board and Personnel Committee to be forwarded onto Schenck Consultant.

ADS: reclass approved by Schenck in 2017 was approved by Community Services Board. Personnel confirmed the approval.

Sue Voigt gave an update on the Office Space remodeling. The office space is rescheduled to be remodeled the weekend of September 15<sup>th</sup>-16<sup>th</sup> with courthouse maintenance on site for assistance as needed.

Joe Meyer provided an update on the fire alarm. Replacement is scheduled for October 1<sup>st</sup> through the 3<sup>rd</sup>.

Joe Meyer discussed the replacement of the existing road sign at ADS. Options included replacing the existing road sign or replacing the existing road sign and adding a sign to the building front. The consensus of the committee was to request a quote for adding a sign to the building front only.

Joe Meyer discussed the need to add roof ice slide off prevention material to the recently replaced rubber roof above the entrance and deliver doors on the north side of the building.

A motion to approve the purchase of rubber walkway pads for ice slide of prevention was made by Fred Schindler, seconded by Arlene Kodl, all yes, motion carried.

Sue Voigt reviewed with the committee the monthly credit card expenses.

The October meeting of the Community Services Board is scheduled for Friday, October 12, 2018 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:00 AM.

Motion to adjourn at 10:53 AM was made by Roy Tyznik, seconded by Tony Ring, all yes, motion carried.