

PERSONNEL COMMITTEE MINUTES

Tuesday, September 17

Clark County Courthouse, Room 305

Chairman Krempasky called the meeting to order at 9:30 AM.

Roll Call

Roll call was taken with the following committee members present: Nancy Amacher, Al Bower, Arlene Kodl, Jerome Krempasky, and Sharon Rogers.

Committee Members Absent: None

Attendance

Others in attendance some time during the meeting were as follows: Janilee Zvolena, Personnel Manager; Kelly Mathis, Personnel Assistant; Joan Jalling, CCRLC; Heather Roman, Assistant Comptroller; Wayne Hendrickson, County Board Chairman; Jake Brunette, County Attorney; and Paul Lovinus, Teamster Union Representative.

Minutes

Motion made by Nancy Amacher, seconded by Sharon Rogers to approve the Personnel Committee minutes from the August 12th meeting with noted changes. Voice vote taken with all "aye"; motion carried.

Wage Rate Changes

Motion made by Sharon Rogers, seconded by Nancy Amacher to approve the wage rate changes as submitted. Voice vote taken with all "aye"; motion carried.

Charitable Organization Deduction

Motion made by Sharon Rogers, seconded by Nancy Amacher to approve employee authorization payroll deduction for three different charitable organizations (United Way Worldwide, Clark County Community Foundation and American Red Cross) to be effective the first full pay period in January. Recommendation was made to incorporate a policy and request forms into the employee handbook. Voice vote taken with all "aye"; motion carried. Jake arrived at 9:42 am.

Cost of Living Increase for 2020

Motion made by Sharon Rogers, seconded by Jerome Krempasky to implement a 2.07% increase on the 2019 base earnings, to be paid each pay period, effective the first full-pay period of 2020. Voice vote taken with all "aye"; motion carried.

Motion made by Sharon Rogers, seconded by Nancy Amacher to exclude elected officials, seasonal, limited term, reserve and WPPA employees from receiving the 2.07% increase on the 2019 base earnings. Voice vote, all ayes, motion carried.

Closed Session:

Motion made by Sharon Rogers, seconded by Arlene Kodl to go into closed session at 9:56 am in accordance per WI Statutes 19.85(1) (e) Deliberating or negotiating public business whenever competitive or bargaining reasons require a closed session as it relates to: Topic: Strategizing for Union Negotiations. Roll call vote, all ayes, motion carried. Paul Lovinus stepped in at 9:56 am.

Back into open

Motion made by Al Bower, seconded by Arlene Kodl to go back into open session at 10:09 am. Voice vote, all ayes, motion carried. Paul Lovinus left at 10:10 am.

Flex Spending Account

Clark County's contract with Employee Benefits Corporation who currently administer the flex spending account is ending at the end of 2019. Personnel Manager, Janilee Zvolena, brought to the committee another vendor, American Fidelity, who is interested in providing these same services for the 2020 plan year. The committee requested to review a sample contract for American Fidelity prior to having them present to the group.

Closed Session

Motion made by Nancy Amacher, seconded by Arlene Kodl to go into closed session at 10:34 am in accordance with WI Statute § 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Topic: Worker's Compensation End of Healing status of CCRLC employee. Roll call vote, all ayes, motion carried. Heather left at 10:34 am.

Back into open

Motion made by Nancy Amacher, seconded by Sharon Rogers to go back into open session at 10:43 am. Voice vote, all ayes, motion carried.

Motion from closed session

Motion made by Nancy Amacher, seconded by Al Bower to authorize 60% payment for CCRLC employee. Voice vote taken with all "aye"; motion carried.

Personnel Manager Report

Personnel Manager's report was presented by Janilee Zvolena highlighting the following areas:

- Janilee will be attending the WCA Meeting in Rice Lake on Friday, September 20th. Janilee and Kelly will both be attending the WACPD Conference in Stevens Point on October 3-4.
- Janilee and Kelly will be attending an Employee Relations Conference in Stevens Point on October 14th.
- Gateway Counseling stopped in to speak with Janilee to discuss their services. Jake and Wayne left at 10:50 am.

Vouchers

Motion made by Sharon Rogers, seconded by Arlene Kodl to receive and file vendor payments history reports for August 2019. Voice vote taken with all "aye"; motion carried.

Work Comp

Motion made by Arlene Kodl, seconded by Al Bower to receive and file the open work comp claims over \$2,500 as presented. Voice vote taken with all "aye"; motion carried.

Unemployment Charges

Motion made by Nancy Amacher, seconded by Sharon Rogers to receive and file the unemployment charges for August 2019 as presented. Voice vote taken with all "aye"; motion carried.

Miscellaneous Items that May Legally Come Before the Committee

No miscellaneous items were brought forward.

Next Meeting Date and Time

The next regularly meeting is scheduled for October 18 at 9:30 am in Room 307 at the Clark County Courthouse in Neillsville.

Adjournment

Motion by Sharon Rogers, seconded by Al Bower to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 10.56 am.

Submitted by:

Kelly Mathis

Personnel Assistant