

**Minutes of Meeting**  
**Clark County Public Property Committee**  
**September 25, 2019**  
**Clark County Courthouse- Room 307**

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Supervisor Boon called the meeting to order at 9:00 am.

**Roll Call**

Committee Members Present: Supervisors Boon, Feiten, Smagacz and Wilcox.

Committee Members Absent: Supervisor Sebesta.

**Attendance**

Others in attendance some time during the meeting were as follows: Harold Dillenbeck, Chris Jensen, Jake Brunette, Wayne Hendrickson, Jerome Krempasky, Charles Ramberg, Mary Mason, Terry Recore, Trent Kroening, Emma Calkins and Kim Kmieciak.

**Minutes**

Motion by Supervisor Smagacz seconded by Supervisor Feiten to approve the August 20, 2019 minutes as presented. Voice vote, motion carried.

**Repurchase Requests**

In August 2019 the county took tax deed to several properties.

Mary Mason appeared before the committee to make a request to repurchase her property.

Motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve the repurchase per the closing statement, plus \$30 recording fee, within 30 days. Voice vote, motion carried.

Terry Recore appeared before the committee to make a request to repurchase his property.

Motion by Supervisor Smagacz seconded by Supervisor Wilcox to approve the repurchase per the closing statement, plus \$30 recording fee, within 30 days. Voice vote, motion carried.

Trent Kroening appeared before the committee to make a request to repurchase his property.

Motion by Supervisor Smagacz seconded by Supervisor Wilcox to approve the repurchase per the closing statement, plus \$30 recording fee, within 30 days. Voice vote, motion carried.

Emma Calkins appeared before the committee to make a request to repurchase her property.

Motion by Supervisor Smagacz seconded by Supervisor Wilcox to approve the repurchase per the closing statement, plus \$30 recording fee, within 30 days. Voice vote, motion carried.

Kim Kmieciak appeared before the committee to make a request to repurchase her property.

Motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve the repurchase per the closing statement, plus \$30 recording fee, within 30 days. Voice vote, motion carried.

Leslie Burkhalter was not present nor did he submit a written request. Motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve the same conditions, as other requests, provided he submits a written request to repurchase. Voice vote, motion carried.

Charles Ramberg, Mary Mason, Terry Recore, Trent Kroening, Emma Calkins and Kim Kmiecik left the meeting.

**Resolution Approving Appraised Value and Sale of Tax Deed Properties**

Motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve the resolution and forward for Board approval in October. Voice vote, motion carried.

**Public Phone**

Motion by Supervisor Smagacz seconded by Supervisor Wilcox to leave long distance calling on the public phone, outside the Clerk's office. Voice vote, motion carried.

**Planning & Zoning HVAC Bid**

Harold is looking to address the heating and cooling issues in the Planning & Zoning Department. He has money left in the 2019 budget and would like to put it out for bids. Motion by Supervisor Smagacz seconded by Supervisor Wilcox to allow Harold to proceed with the project at his discretion. Voice vote, motion carried.

**Sheriff's Department Walls**

The Sheriff's Department contacted Harold to have a wall put back in for an additional detective's office. Harold informed the committee he is planning to have Trunkel's Home Improvement do it when he is here doing some other work.

**2020 Maintenance Budget**

Harold informed the committee that the security fence was removed from his 2020 budget by the Finance Committee. The Finance Committee approved and additional \$12,000 and earmarked a total of \$52,000 for HVAC control updates.

**Town of Levis Land Sale**

Rick & Martha Opelt inquired about purchasing the 1.25 acre of county land adjoining their property. Currently their driveway runs through this lot. Motion by Supervisor Smagacz seconded by Supervisor Wilcox to approve the sale of the lot at \$2,000 per acre and forward a resolution for board approval. The purchaser is responsible for the survey costs and recording fee. Voice vote, motion carried. Supervisor Boon abstained from voting.

**Sale of Lots from Mead Dam Assessor's Plat Number 1**

Motion by Supervisor Smagacz seconded by Supervisor Wilcox to approve subdivision and sale of lot 4 with a minimum bid of \$50,000/acre (2 lots). Voice vote, motion carried.

Motion by Supervisor Wilcox seconded by Supervisor Smagacz to sell a .4 acre lot, of lot 4 to rectify encroachment issues at \$5,000 for the lot. Voice vote, motion carried.

Motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve sale of outlot 28 at a minimum bid of \$17,500. Voice vote, motion carried.

Motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve sale of outlot 30 at \$4,000/acre to adjoining land owners to rectify encroachment issues. Voice vote, motion carried.

The committee recommended Jake draft a resolution for the October Board meeting to subdivide and sell the lots as discussed, with the purchaser responsible for all recording and surveying costs.

**Subdivision of Outlot 29 of Mead Dam Assessor's Plat Number 1**

Motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve subdivision of outlot 29 per the proposed sketch. Voice vote, motion carried.

**In Rem Process**

Jake gave the committee an update on the In rem process for tax deed property. This process requires an ordinance. He recommends an effective date of 2021.

**Shredding**

Jake is still negotiating the contract for shredding. Anticipated start date is December 1, 2019.

**City of Greenwood – parcel ID 231.0219.000**

Aaron Greisen submitted a bid for the vacant lot in Greenwood. Motion by Supervisor Smagacz seconded by Supervisor Wilcox to accept the bid of \$400. Voice vote, motion carried.

**Village of Dorchester – parcel ID 116.0013.001**

Skyline Real Estate Services LLC submitted a bid for the vacant lot in the Village of Dorchester. Motion by Supervisor Wilcox seconded by Supervisor Feiten to decline the bid based on a pending sale. Voice vote, motion carried.

**Town of Fremont – parcel ID 014.0448.000**

Skyline Reals Estate Services LLC submitted a bid for the landlocked parcel in the Town of Fremont. Motion by Supervisor Smagacz seconded by Supervisor Feiten to decline the bid on the condition that the lot is currently landlocked. Voice vote, motion carried.

**Flex Time**

Motion by Supervisor Smagacz seconded by Supervisor Wilcox to approve flex time for the Maintenance Engineer. Voice vote, motion carried.

**Property & Liability Claims**

The committee reviewed the claims loss run as of 8/31/2019.

**Vouchers**

After review of the vouchers for the maintenance department, motion by Supervisor Wilcox seconded by Supervisor Smagacz to approve the August vouchers as presented. Voice vote, motion carried.

**Next Meeting/Agenda Items**

The next meeting is scheduled for October 16, 2019 at 9:00 am.

Agenda items: Tour jail/garage.

**Adjournment**

Motion by Supervisor Wilcox seconded by Supervisor Smagacz to adjourn the meeting at 11:17 am. Voice vote, motion carried.

Chris Jensen  
County Clerk