

*Unofficial Minutes until Approved*  
**Minutes of Meeting**  
**Clark County Finance Committee**  
**September 26, 2018**  
**Clark County Courthouse**

The Finance meeting was called to order at 1:01 pm by Chuck Rueth.

Finance Members Present: Supervisors Waichulis, Rueth, Hendrickson, Amacher and Schindler.

Others present: Chris Jensen, Terri Domaszek, Brian Duell, Brandon Heglund, Jane Schmitz, Sue Voigt, Rick Dailey and John Wendorski.

Motion by Supervisor Hendrickson seconded by Supervisor Amacher to approve the July 16, July 30, August 20 and September 5, 6, 10, 17, 18 minutes as presented. Voice vote, motion carried.

Brian Duell appeared before the committee to request a credit card for the Highway Department. Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to approve a credit card for the Highway Department. Voice vote, motion carried.

The Outstanding Real Estate Balances, Repos Report and State Investment Pool Reports for August, 2018 were presented. Motion by Supervisor Hendrickson seconded by Supervisor Amacher to receive and file the reports. Voice vote, all ayes, motion carried.

The monthly report for the Rehab and Living Center was presented. Motion by Supervisor Waichulis seconded by Supervisor Amacher to receive and file the monthly report. Voice vote, all ayes, motion carried. There will be a tour of the new addition on October 12<sup>th</sup> for anyone interested.

Motion by Supervisor Hendrickson seconded by Supervisor Amacher to approve a transfer at the end of the year from the Sheriff's budget to Community Services budget, to cover costs for mental health services for the jail. Voice vote, all ayes, motion carried.

John Wendorski and Rick Dailey appeared before the committee regarding a proposed land purchase in the Town of Sherwood. The property does qualify for the Knowles-Nelson Stewardship grant. Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to move forward with the proposed purchase, and forward a resolution for Board approval. Voice vote, all ayes, motion carried.

Discussion on county highway history road construction. Motion by Supervisor Schindler seconded by Supervisor Amacher to remove \$240,000 from the 2019 Forestry budget, \$160,000 from the Sheriff's budget and \$600,000 transfer from the general fund to give the Highway department an additional one million dollars for road construction. Roll call vote, 3 yes, 2 no, motion carried. Voting no were Supervisors Hendrickson and Waichulis.

We received the final shared revenue numbers for 2019. Motion by Supervisor Amacher seconded by Supervisor Waichulis to increase the shared revenue budgeted by \$3,312. Voice vote, motion carried.

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Terri reviewed the self-funded insurance cost breakdowns for 2017-2018 and pointed out how the costs are trending higher. She recommended placing more money in the contingent fund to cover the costs. Schenk also recommended reviewing the class and comp study. Motion by Supervisor Waichulis seconded by Supervisor Amacher to transfer \$400,000 from the general fund balance to the contingent fund. Voice vote, all ayes, motion carried.

Discussion on allocation of Heather's time for finance/personnel. With the Personnel Manager position vacant, Heather is spending more time on personnel issues. Motion by Supervisor Hendrickson seconded by Supervisor Amacher to split her time 50/50 thru the rest of the year. Voice vote, all ayes, motion carried.

Terri gave an update on the Munis Enterprise Resource Planning Implementation Project.

The committee reviewed the credit card transactions. Motion by Supervisor Waichulis seconded by Supervisor Amacher to receive and file. Voice vote, all ayes, motion carried.

The committee reviewed the sales tax collection report. Motion by Supervisor Hendrickson seconded by Supervisor Schindler to receive and file. Voice vote, all ayes, motion carried.

The monthly audit reports were not available.

Motion by Supervisor Hendrickson seconded by Supervisor Waichulis to approve flex time for the Comptroller. Voice vote, all ayes, motion carried.

The next regular meeting is scheduled for October 25, 2018 at 1:00 pm.

Motion by Supervisor Waichulis seconded by Supervisor Amacher to adjourn at 3:29 pm. Voice vote, all ayes, motion carried.

Chris Jensen  
County Clerk