

Minutes subject to approval at October ADRC Mtg.

**Aging & Disability Resource Center-Clark County,
Governing Board Minutes: September 27, 2019
Location: Thorp Senior Center**

Chairperson Doris Bakker called the September 27, 2019 meeting to order at 9:30 a.m. Members present Doris Bakker, Gordon Haselow, Frieda Rollins, Rosalie Bryan, Diane Perko, Jean Ketterhagen, and Len Lipinski. Mary Sladich was also present. One vacancy on the board representing an older adult. Mike Theabo, Thorp Center Coordinator was present for part of the meeting.

Thorp Center update: Mike Theabo gave a short update on the Thorp Nutrition Center and the Senior Center. The Thorp Center attendance and home delivered meals are up. The Senior Center is well utilized both the seniors and the community. There is a community food pantry located in the center and multiple organizations renting the facility. Concerns Mike raised included a nonworking gas stove, which, a large mixer, pots and baking pans from when the center did on-site meal preparation. There was a motion by Lenny Lipinski, second by Diane Perko to sell the stove for salvage and to offer the other items to our current meal providers. Motion carried. Mary will submit a grant application to the Adler – Clark Electric Foundation.

Minutes: There was a motion by Jean Ketterhagen, second by Frieda Rollins to approve the August 30, 2019 minutes. Motion carried.

Old business:

Amanda Erickson was for the ADRC Program Assistant position. There was a motion by Lenny Lipinski, second by Jean Ketterhagen to approve Amanda Erickson for the full time position of ADRC Program Assistant at Step 4. Motion carried.

Van Bids: A spreadsheet was distributed to the board outlining quotes for five vehicles. Price quoted received were from Colby Chrysler for a 2020 Pacifica, Ewald's Hartford for a 2020 Ford Transit, Gross Motors for a 2020 Chevrolet Express, Gross Motors for a 2020 Ford Transit, and Gross Motors for a 2019 Dodge Caravan. Price quotes ranged from \$22,430.00 to \$33,236.00. Discussion followed. There was a motion by Lenny Lipinski, second by Diane Perko to purchase the 2019 Dodge Caravan with "Stow & Go seats" from Gross Motors for \$23,430.00. Motion carried.

2020 Budget discussion: Mary presented a 2020 budget worksheet outlining the 1% waiver request program by program showing the 2019 levy and the 2020 proposed levy request.

Program reports: The July ADRC financial and encounter reports, meal income report, Aging and Nutrition budget balance report, senior center reports, and disbursement report were presented and discussed. There was a motion by Frieda Rollins, second by Gordon Haselow to receive and file the reports. Motion carried.

Nutrition & Prevention Coordinator position. Four candidate were interviewed for the position. Upon completion of the background check, an offer will be made to the top candidate. An update will be given at the October meeting. Wendy Bath, the current Nutrition & Prevention Coordinator’s last day will be 10/10/19.

North Office: Discussion was held regarding the Owen Office. Neillsville is the primary location.

2019 Caregiver conference: “From Caring, comes Courage” will be held October 17.

“Fall Change of Seasons”: Loyal will host October 26 and Neillsville November 2.

Fuel Assistance Clinics: the schedule was shared with the board.

Public Comment: none

Next meeting: The next meeting was scheduled for Thursday, October 31, at the Colby Nutrition Center, 303 Lieders St.

Future agenda items: Mary’s Retirement plans, Christmas Project

Adjourn Motion by Lenny Lipinski, second by Rosalie Bryan to adjourn. Motion carried. Meeting adjourned at Noon.

Minutes recorded by _____ Rosalie Bryan, Secretary

Minutes approved by _____ Doris Bakker, Chair