

**Minutes of Meeting**  
**Clark County Safety and Security Committee**  
**October 2, 2019**  
**Clark County Courthouse- Room 307**

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Jake Brunette called the meeting to order at 10:03 AM.

**Roll Call**

Committee Members Present: Jake Brunette, Jim Smagacz, Harold Dillenbeck, John Ross, Chris Jensen, Jim Hirsch and Sheriff Scott Haines.

Committee Members Absent: Jane Schmitz and Lyndsey Brunette

**Minutes**

Motion by Jim Smagacz seconded by Harold Dillenbeck to approve the July 31, 2019 minutes as presented. Voice vote, motion carried.

**U.S. Marshall inspection/audit**

The committee reviewed/discussed the Security Assessment from the US Marshal Service. The Sheriff's Department did order security glass for dispatch and an extra metal detector in this year's budget. Sheriff Haines will make contact with a firm from Wisconsin that designs Courthouse/jails to see if they can give us some advice on a single-point entrance.

**2020 security budget proposal**

Finance approved \$15,000 in the maintenance budget for planning/designing a single-point entrance and for letters/numbers for labelling courthouse doors and windows. The \$40,000 for fencing/controlled entrance was removed. The interior/exterior cameras were approved in the IT budget. One full-time courthouse security officer has been approved in the Sheriff's office budget. All items are contingent upon the budget passing on November 12, 2019.

**Safety and Security Policies**

Jake presented a draft policy for courthouse emergency response for fire, medical emergencies, threat of violence, lockdown/lockout, active shooter and tornado. The committee was asked to review the policy. Jake will continue to work on exhibits. Sheriff Haines plans to organize active shooter training.

**Agenda Items 7 and 8**

Nothing new at this time.

**Next Meeting/Agenda Items**

The next meeting is scheduled for October 28, 2019 at 10:00 AM

**Adjournment**

Motion by John Ross seconded by Jim Smagacz to adjourn the meeting at 11:28 AM. Voice vote, motion carried.

Chris Jensen  
County Clerk