

# **Clark County Community Services Board Meeting Minutes**

Meeting held Friday, October 12, 2018 at 10:00 AM at the Clark County Rehabilitation & Living Center.

The meeting was called to order at 10:00 AM by Frieda Rollins.

Present Members: Frieda Rollins, Scott Jalling, Arlene Kodl, Bonnie Matkovich, Tony Ring, Gary Leichtman, Roy Tyznik

Absent Members: Diane Mattes, Fred Schindler

Others Present: Jane Schmitz, Sue Voigt, Joe Meyer, Brandon Heglund

A motion to approve the agenda was made by Roy Tyznik, seconded by Tony Ring, all yes, motion carried.

The minutes of the September 14<sup>th</sup> meeting were approved on a motion made by Tony Ring, seconded by Scott Jalling, all yes, motion carried.

The September Community Services vouchers were reviewed and approved on a motion by Arlene Kodl, seconded by Bonnie Matkovich, all yes, motion carried.

The September ADS vouchers were reviewed and approved on a motion by Tony Ring, seconded by Roy Tyznik, all yes, motion carried.

The report of the Rehabilitation & Living Center Sub-Committee meeting of September 14<sup>th</sup> was received and filed.

Sue Voigt reported on the September 2018 budget which appears to meet projections.

Joe Meyer reported on the September 2018 budget which appears to meet projections.

Sue Voigt reported on the 2019 budget in which the Finance Committee instructed the use of \$300,000 of Fund Balance be used resulting in a \$300,000 lesser levy request.

Joe Meyer reported on the 2019 budget in which the Finance Committee instructed the use of \$100,000 of Fund Balance be used resulting in a \$100,000 lesser levy request.

Sue Voigt reported on September inpatient days. State owned facilities show an overall rate increase starting in October matching their fiscal year.

Sue Voigt requested approval for flexible schedules be reviewed.

A motion to approve the flex schedules for the Associate Director and ADS Director was made by Arlene Kodl seconded by Bonnie Matkovich, all yes, motion carried.

Sue Voigt discussed the results of the meeting with the Finance Committee regarding Jail services. Services have continued and are being billed monthly however payment hasn't been made for 2018 services rendered. The Finance Committee intends to complete a journal entry at year end to reimburse Community Services for services provided to the Jail.

Sue Voigt, Joe Meyer and Jane Schmitz provided an overall update on the position reclasses meeting with Schenck. At this time Schenck is reviewing paygrade inequalities, step increase timelines and the various position reclasses.

Sue Voigt discussed the drafted resolution which allows both Community Services and Social Services to apply for state and federal grant funding.

A motion to approve the resolution and forward to the Board of Supervisors was made by Tony Ring, seconded by Roy Tyznik, all yes, motion carried.

Joe Meyer presented the lighted sign replacement for ADS to the committee.

A motion to approve the ADS sign replacement from Finishing Touch Sign in the amount of \$4,614 was made by Tony Ring, seconded by Arlene Kodl, all yes, motion carried.

Sue Voigt informed the committee of the completion of the Office Space remodel.

Sue Voigt, Joe Meyer and Jane Schmitz discussed new hires within their respective departments. None

Sue Voigt, Joe Meyer and Jane Schmitz discussed personnel items within their respective departments. None

Sue Voigt and Joe Meyer reviewed with the committee the monthly credit card expenses.

The November meeting of the Community Services Board is scheduled for Wednesday, November 7, 2018 at the Clark County Rehabilitation and Living Center in the classroom beginning at 10:00 AM.

Motion to adjourn at 10:56 AM was made by Tony Ring, seconded by Bonnie Matkovich, all yes, motion carried.