

UNAPPROVED MINUTES

Clark County Law Enforcement/Emergency Management Committee

The meeting was held on October 25, 2018 in the LEC Training Room (309) at the Clark County Courthouse in Neillsville.

Chairman Jalling called the meeting to order at 1:58 PM.

Roll Call

Committee Members Present: Roll call taken with the following members present: Doris Bakker, Gordon Haselow, Scott Jalling, Frieda Rollins, and DuWayne Trunkel.

Committee Members Absent: None.

Attendance

Others in attendance some time during the meeting were as follows: Chief Deputy Hirsch, Jail Captain Tessman, Patrol Captain Ramberg, Emergency Management Director Ross, Detective Kerry Kirn, County Attorney Brunette, and Scott Haines.

At 1:59 PM, Committee Member Trunkel joined the meeting.

Suspicious Deaths Training Presentation

Detective Kerry Kirn shared a presentation with the committee about the Suspicious Death Investigation training he attended in September.

At 2:09 PM, Detective Kerry Kirn left the meeting.

Minutes

Motion by Doris Bakker, seconded by Frieda Rollins to approve the minutes of the September 20, 2018 meeting. Voice vote taken with all "aye"; motion carried.

Minutes

Motion by Frieda Rollins, seconded by Gordon Haselow to approve the minutes of the October 10, 2018 meeting. Voice vote taken with all "aye"; motion carried.

Voucher Entries

Motion by Frieda Rollins, seconded by Gordon Haselow to approve the voucher entries as presented. Voice vote taken with all "aye"; motion carried.

Journal Entries

Motion by Doris Bakker, seconded by DuWayne Trunkel to approve the journal entries as presented. Voice vote taken with all “aye”; motion carried.

County Credit Card Monthly Billing

Motion by Doris Bakker, seconded by Frieda Rollins to approve the credit card expenditures as presented. Voice vote taken with all “aye”; motion carried.

Monthly Division Reports

Chief Deputy Hirsch shared the following with committee members:

- Total inmate housing is 69
 - 53 male
 - 16 female
 - 11 with Huber privileges, with two (2) working
 - 17 out-of-county inmates from Jackson County and Trempealeau County

Significant Overtime Investigations

Chief Deputy Hirsch informed the committee the SWAT team was called out and the jail search happened within the last month rationalizing the overtime hours.

Emergency Management Report

Emergency Management report was presented by Emergency Management Director Ross highlighting the following areas:

- Fiscal Year (FY) 2018 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- Fiscal Year (FY) 2019 Emergency Management Performance Grants (EMPG)/Emergency Planning & Community Right-to-Know Act (EPCRA) Plan of Work
- WI-CAMS
- Mutual Aid Box Alarm System (MABAS)
- Local Emergency Planning Committee (LEPC)
- 2019 Budget
- Exercises

Communications Project

Communications Project report was presented by Emergency Management Director Ross highlighting the following areas:

- Tower Site Work
- Other Activities
- Recent Project Funds Expended to Date

Contract with West Central Wisconsin Regional Planning Commission

Motion by Doris Bakker, seconded by Gordon Haselow to approve the contract with West Central Wisconsin Regional Planning Commission, pending the approvals from County Attorney Brunette and the West Central Wisconsin Regional Planning Commission. Voice vote taken with all “aye”; motion carried.

Emergency Medical Dispatch (EMD)

Chief Deputy Hirsch stated that there was an update on the grading policy for the EMD program which was implemented recently.

Personnel Wage Rate Forms

The committee reviewed the personnel wage rate changes that were filed with the Personnel Committee as presented in written format.

Positions and/or Openings in all Clark County Sheriff’s Office divisions

Patrol: No full-time open positions.

Telecommunications: Two (2) Telecommunications Deputy opening. Interviews set for November 2, 2018.

Corrections: One (1) Corrections Sergeant opening. Interviews set for November 2, 2018.

Updated Work Rules for the Telecommunication and Correction Divisions

No changes to discuss.

Flex Time for Exempt Department Heads (ED Positions)

Motion by Doris Bakker, seconded by Frieda Rollins to approve flex time for the exempt department heads in the ED positions – Chief Deputy, Patrol Captain, and Jail Captain in the Sheriff’s Office and Emergency Management Director in the Emergency Management Department. Voice vote taken with all “aye”; motion carried.

2018 Budget Line Overview

Chief Deputy Hirsch and Emergency Management Ross reviewed the 2018 budget and revenue lines with the committee.

Quarterly K-9 Officer's Report

Chief Deputy Hirsch shared the written K9 report with the committee.

Quarterly K-9 Financial Report

Chief Deputy Hirsch shared the written K9 financial report with the committee.

At 3:32 PM, County Attorney Brunette joined the meeting.

Update on Ordinances

Chief Deputy Hirsch and County Attorney Brunette informed the committee about additions and changes to the county ordinances.

Motion by Doris Bakker, seconded by DuWayne Trunkel to approve the proposal of updates on section 26-22, section 26-27, and section 26-275 of the county ordinances and forward to the full county board. Voice vote taken with all "aye"; motion carried.

At 4:13 PM, County Attorney Brunette left the meeting.

Prisoner Control Device

Motion by DuWayne Trunkel, seconded by Frieda Rollins to approve the purchase of the Nova Racc (Remotely Activated Custody & Control) belt for the jail in the amount of \$1,375.00. Voice vote taken with all "aye"; motion carried.

Conferences/Trainings

The committee reviewed the conferences/trainings attended by the office personnel.

Agenda Items for Upcoming Meeting(s)

The committee would like the following added to the agenda for the next Law Enforcement/Emergency Management Committee meeting:

- Greenwood Tower Site Tour on November 13, 2018 at 3 PM.

Meeting Date(s) and Time(s)

The next regularly meeting is scheduled for November 13, 2018 at 4 PM in the LEC Training Room (309) at the Clark County Courthouse in Neillsville following the Greenwood tower site tour at 3 PM on Willard Road in Greenwood.

Public Comment

None at this time.

Adjournment

Motion by DuWayne Trunkel, seconded by Doris Bakker to adjourn. Voice vote taken with all "aye"; motion carried. Meeting adjourned at 4:29 PM.

*Submitted by:
Heidi M. Ashbeck
Administrative Assistant/Supervisor
Clark County Sheriff's Office*