

**Aging & Disability Resource Center-Clark County,
Governing Board Minutes: October 30, 2018**

The Clark County ADRC Governing Board meeting was called to order by Chairperson Doris Bakker at 9:37 a.m. September 19, 2018. Members present Doris Bakker, Gordon Haselow, Frieda Rollins, Al Laughlin, Rosalie Bryan, Diane Perko, Jean Ketterhagen, and Len Lipinski. Also present Mary Sladich and Mary Purkapile.

Minutes: Motion by Frieda Rollins, second by Gordon Haselow to accept the September 19, 2018 minutes. Motion carried.

Old business:

- All 201 sets of Senior Farmer's Market vouchers have been distributed
- Update Owen-Withee Senior center: the lot across the street has been sold. The stairway has been repaired. The renter is four months behind in rent. He has been sent a letter of notice to catch up.
- Caregiver Conference was held October 11th. The comments were very favorable. Keynote speaker was very dynamic.
- Public hearings for the 2019-2021 Older American Act Plan were held on October 22nd in Thorp and October 23rd in Loyal. Comments from the public forum were shared with the committee.
- Change of Seasons to be held October for Loyal November 3rd for Neillsville.
- Final Affairs was held November 2nd in Thorp. It was well attended.
- Update on role of the ADRC is patient relocation when Miller Alternative Care closed.
- November 29th staff training: well received. Excellent presenters-staff felt training was beneficial and very interactive.

Reports:

- ADRC- Fund 260: July, 2018 financial report was presented and discussed. The August Encounter report presented and discussed.
- Aging/Nutrition: Fund 250-259, 100 financial reports not available. The July Owen-Withee Senior Centers financial reports was presented and discussed.
- Motion by Len Lipinski, second by Diane Perko to receive and file the July ADRC financial report and August ADRC encounter reports. The other reports are not available.

Nutrition & Prevention Coordinator: Motion by Diane Perko, second by Al Laughlin to accept the resignation of Jennifer Dippmann. Motion carried. Position opening is being advertised in the official county papers.

Nutrition Assessment and Training: The assessment and training has been rescheduled to November 29th. There was a motion by Len Lipinski, second by Al Laughlin to change the center closing date for training from October 24th to November 29th. Motion carried.

The 2008 Van was advertised for sale. There were two sealed bids received. Motion by Al Laughlin, second by Jean Ketterhagen to accept the high bid of \$2050.00 from Leonard Wolf of Chili. Motion carried.

Loyal Van: Jake Brunette received a letter from Progressive Insurance offering \$6,893.41 settlement for the 2014 Van. Motion by Frieda Rollins, second by Gordon Haselow to accept the offer. Motion carried.

Class & Comp Study: Doris Bakker explained the history of the Class and Comp study. ADRC positions were reviewed as well as their placement on the wage scale. There was a motion by Gordon Haselow, second by Jean Ketterhagen instructing Mary develop a proposal to submit to Personnel Committee/Study Committee requesting an evaluation, upgrade, and reclassification of the following positions: Information & Assistance Specialists (2). Elder Benefit Specialist, Disability Benefit Specialist, and the Administrative Assistant positions. This proposal will include upgraded job descriptions for each positions. Motion carried.

We have an excellent candidate for the Elder Benefit Specialist position after months of advertising and four rounds of interviews. There was a motion by Len Lipinski, second by Diane Perko for Mary to offer the position to the top candidate and request Personnel Committee's permission to hire the candidate at their current wage. Motion carried. Note: Personnel Committee permission is required at this wage is higher than the current wage for the Elder Benefit Specialist position. Motion carried.

Public Comment:

- Mary Purkapile, Loyal Housing appeared before the board to request information on transportation services including medical. A brief discussion followed and Mary was directed to meet with Tiffanee, Transportation Coordinator, Department of Social Services. Al Laughlin offered to introduce Mary to Tiffanee.

- Al Laughlin shared information on a training he attended at Turtle Lake.
- Mary mentioned that Social security has posted a 2.8% increase for 2018. Medicare is schedule to go up \$1.50.
- Rosalie Bryan that a Memory café will be launched in Thorp in January, 2019.

Future agenda items:

Adjourn: Motion by Frieda Rollins, second by Gordon Haselow to adjourn.
Motion carried. Meeting adjourned at 11:22 a.m.

Minutes recorded: _____ Rosalie Bryan, Secretary

Minutes approved: _____ Doris Bakker, Chair