

PERSONNEL COMMITTEE MINUTES

Monday, November 12, 2018
Clark County Courthouse, Room 307

Chairperson Jerome Krempasky called the meeting to order at 9:30 am.

Roll call was taken with the following committee members present: Jerome Krempasky, Al Bower, Arlene Kodl, Steve Amacher and Sharon Rogers

Others present for some or all of the meeting: Janilee Zvolena, Personnel Manager; Kelly Mathis, Personnel Assistant; Joan Jalling, CCRLC; Wayne Hendrickson, County Board Chairman; Jacob Brunette, County Attorney; Mary Sladich, ADRC Director; Brian Duell, Highway Commissioner; and Sue Voigt, Community Services Associate Director.

Motion made by Al Bower, seconded by Arlene Kodl to approve the minutes from the October 10, 2018 Personnel Committee meeting. Voice vote, all ayes, motion carried.

Motion made by Al Bower, seconded by Arlene Kodl to approve the minutes from the October 22, 2018 Personnel Committee meeting with noted changes. Voice vote, all ayes, motion carried.

Motion made by Sharon Rogers, seconded by Steve Amacher to approve the wage rate changes as submitted. Voice vote, all ayes, motion carried.

Motion made by Sharon Rogers, seconded by Al Bower to approve the retention incentive adjustment for Zachary Opelt, Highway Mechanic, from \$19.50 (Starting Range, Pay Grade J) to \$21.77 (Step 1, Pay Grade J) as proposed by the Highway Committee effective the next pay period. Voice vote, all ayes, motion carried. Mary Sladich and Sue Voigt arrived at 9:35 am.

Mary Sladich, ADRC Director, asked to hire an applicant for the Elder Benefit at their current county wage. No action was taken at this time. Mary left at 10:03 am.

Janilee Zvolena, Personnel Manager, gave a brief update to the committee on the status of the Classification and Compensation Study. No action was taken at this time. Brian Duell left at 10:08 am.

Motion made by Arlene Kodl, seconded by Steve Amacher to approve another two-year contract with Community Services to provide Employee Assistance Services (EAP) to County employees. Voice vote, all ayes, motion carried. Jake Brunette arrived at 10:11 am. Sue Voigt left at 10:15 am.

Jake Brunette, County Attorney, provided a status update in regards to where our contracts are with the Michigan Conference of Teamsters Welfare Fund. No action was taken. Jake left at 10:26 am.

Motion made by Sharon Rogers, seconded by Al Bower to receive and file the vendor payment report (vouchers) for September 2018. Voice vote, all ayes, motion carried.

Next meetings:

- **Thursday, December 13th @ 9:30 am in the County Board Room (Reviewing Draft of new wage scale)**
- **Tuesday, December 18th @ 9:30 in Room 307 (Regular Personnel monthly meeting)**

Motion made by Al Bower, seconded by Steve Amacher to adjourn at 10:34 am. Voice vote, all ayes, motion carried.